

Illinois  
Job's Daughters  
Jobie-to-Bee  
Program



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revised March 2011  
revised August 2018

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# Illinois Job's Daughters Jobie-to-Bee Program

## **Authority**

These policies have the approval of the Grand Guardian Council of Job's Daughters International in the Jurisdiction of Illinois and are the operating authority for all levels of the Illinois Job's Daughters Jobie-to-Bee program. These policies may be added to and are subject to further revision, pending further approval by the Grand Guardian and the Executive Grand Guardian Council.

## **Introduction**

The Jobie-to-Bee manual is presented to assist all participants in a Jobie-to-Bee "Hive"; Bethel Guardian Councils and Parents of the Jobie-to-Bee participants, in gaining a better understanding of the Illinois Job's Daughters Jobie-to-Bee Program.

## **Program Summary & Organization**

The purpose of the Jobie-to-Bee is offer an introduction to girls not old enough to join Job's Daughters and to promote and support Job's Daughters International in Illinois through its local Bethels. It is the responsibility of the "Hive" (the local group of Jobie-to-bee) to enthusiastically cooperate with and assist their Bethel in all their endeavors for the good of the Order.

Members of the Jobie-to-Bee program are just as important representatives of Job's Daughters as the members of Job's Daughters and must always conduct themselves in an appropriate manner. Their appearance, speech and conduct can never be questionable. The way these girls present themselves to the public while filling their roles within the Jobie-to-Bee program must always create a respectable and positive impression.

The Grand Guardian's appointed Chairman of the Jobie-to-Bee Committee, known as the "Grand Bee Keeper", will be the main authority for all Jobie-to-Bee "Hives" in all matters relating to the policies set forth in this manual. When deemed appropriate, complex matters will be referred to the Grand Guardian in Illinois for her discussion, consideration and/or decision.

# Participant Qualifications

## *Jobie-to-Bee Members:*

- Participants must be 8 or 9 years old. Girls aged 6 or 7 years old may be admitted to the program with the prior approval of the Bee Keeper and the Bethel Guardian on a case by case basis.
- Jobie-to-Bee members will be chaperoned by the local Bethel Bee Keeper or another designated Certified Adult Volunteer (CAV) chaperone.
- Parental permission will be required for all members of the Jobie-to-Bee program when attending any Job's Daughters event requiring Parental permission.
- A Jobie-to-Bee member may be denied participation by the Bethel Guardian, the Bee Keeper, and/or the local Bethel Guardian Council if her behavior is less than appropriate.

## How to Run a Jobie-to-Bee Meeting – The Basics

Being a member of the Jobie-to-Bee program can be a lot of fun, but the first priority of a “Hive” is to support the endeavors of the Job's Daughters Bethel they are associated with. This means with all the fun, work needs to be done as well. Jobie-to-Bee may schedule their meetings the same nights the Bethel is meeting. The Local Bethel Bee Keeper, should apply the following order of business for the “Hive” meeting: A Jobie-to-Bee should conduct the business if at all possible. You may have a different bee at each meeting or for each order of business. It is your choice.

1. **Call to Order** – The Local Bethel Bee Keeper should call the meeting to order. This should coincide with the start of the Bethel meeting.
2. **Pledge of Allegiance**- All Jobie-to-Bee Members, the Local Bethel Bee Keeper and guests will repeat the Pledge of Allegiance to the Flag.
3. **Opening Prayer** - All Jobie-to-Bee Members, the Local Bethel Bee Keeper and guests will recite “The Lord's Prayer” or another prayer of their choice.
  - **Pledge and Prayer may be done with the Bethel as part of the beginning of a regular bethel meeting.** The Jobie-to-Bee and the Bee Keeper should retire at the appropriate time to another part of the building to conduct their own meeting.
4. **Reading of the minutes of the previous meeting** – Minutes should be kept at all “Hive” meetings by the Local Bethel Bee Keeper. A Jobie-to-Bee should read these minutes to the “Hive”.
5. **Attendance** – Roll call of all members of the “Hive”
6. **Communications** – Any communications to the Jobie-to-Bee. The Local Bethel Bee Keeper shall be in charge of all communications to and from the Jobie-to-Bee. The Local Bethel Bee Keeper will be responsible to find out if state wide events are allowing Jobie-to-Bee to attend.
7. **Old Business** – This consists of any items that have been discussed in the previous “Hive” meetings. Reminders about dates and times of activities is discussed at this time. Other items may include the Job's Daughters Bethel activities in which the Jobie-to-Bee's are invited. Don't forget to talk about new membership opportunities. Not only for your Jobie-to-Bee, but also the Job's Daughters Bethel!
8. **New Business** – This consists of items not yet discussed in the previous meetings. This can include new fund raising ideas or Bethel Events.
9. **Remarks** – Any members of the Jobie-to-Bee, visitors, the Local Bethel Bee Keeper or Members of the Job's Daughters Bethel are invited to make comments at this time.

10. **Closing Prayer** - All Jobie-to-Bee Members will recite “The Mothers, Fathers, and Guardians Prayer”.

11. **Adjourn**

Although it seems formal, the “Hive” meeting agenda given above is meant as an example to follow for the meetings held by the Jobie-to-Bee. As stated above, Hive meetings are a fun time to get together with members of the Hive and your friends in the Jobie-to-Bee program, but an appropriate amount of time must be spent taking care of business. Use this guide as a basis for your meetings and you will make your “Hive” participation in the Bethel activities that much more effective and organized!

## **Dress Code:**

The Dress Code will mirror that of the local Bethel’s Dress Code and any Dress Codes issued for meetings and other events by the Grand Guardian or the Supreme Guardian.

## **Sashes:**

Each Bethel’s Executive Guardian Council should come up with a designation for their Job’s Daughters to Bee to wear. This may be a sash. Buttons or pins of any kind are allowed on Jobie-to-Bee Sashes, provided they are in good taste. Jobie-to-Bee members will be responsible for maintaining their sashes.

## **Local Bethel Bee Keepers/Chaperones**

The name of the Local Bethel Bee Keeper should be given to the Grand Guardian by the Local Bethel Guardian in order to ensure she holds a valid CAV card.

The purpose of the Local Bethel Bee Keeper is to enforce and uphold the Jobie-to-Bee Program policies and act as a liaison between Jobie-to-Bee members, the Bethel Guardian Council and the Bethel Members. The Local Bethel Bee Keeper will ensure that she or another CAVed female is present at any event the “Hive” attends (unless otherwise approved by the Bethel Guardian Council). The Local Bethel Bee Keeper will ensure that the Grand Bee Keeper and the local Bethel Guardian are notified of the names, ages and addresses of each new Jobie-to-Bee member following their induction. The Local Bethel Bee Keeper must have received the Job’s Daughters International Certified Adult Volunteer (CAV) Training; hold a valid and current CAV “card”; be registered with Job’s Daughters International; and, be appointed by the Grand Guardian as an associate member of the local Bethel Guardian Council under which the “Hive” is operating.

## **The Jobie-to-Bee Program – How to get Started!**

If the information presented in this manual about the Jobie-to-Bee sounds exciting - it is! The goal of Illinois Job's Daughters is to start a Jobie-to-Bee in every part of the state. A well organized Jobie-to-Bee can be a tremendous benefit and support to the growing Job's Daughters Bethels throughout the State of Illinois!

If you're interested in starting a Jobie-to-Bee in your area, please contact your local Job's Daughters Bethel Guardian Council or:

### **ILJD Grand Guardian Council Office**

14083 Francesca Cove

Huntley, Il 60142

(224) 489-7701

iljdoffice@gmail.com

## **Jobie-to-Bee Ceremonies:**

### **Induction of Jobie-to-Bee Members:**

*Preferably the current Bethel Honored Queen will perform the Induction of new "Hive" members. The local Bethel Bee Keeper may perform this induction.*

**Honored Queen (H.Q.):** "Sisters and Friends, we are assembled at this time to induct new members of the Jobie-to-Bee Hive for Bethel No. \_\_\_\_ of Job's Daughters International of \_\_\_\_\_, Illinois. Would those girls who are to be members of the Jobie-to-Bee for this Bethel please rise. Guide and Marshal, you will present these girls West of the Altar for induction."

*Guide and Marshal leave stations conduct the Jobie-to-Bee candidates West of the Altar in the same manner they would conduct officers-to-be-installed during a Bethel Installation of Officers Ceremony. Once they are in place, the Honored Queen leaves the East, carrying her gavel, and stands in front of the altar, facing West.*

**H.Q.:** "My friends, Job's Daughters International is an organization created for the purpose of joining together young women who believe in God and the teachings of the Holy Bible. You have been selected for membership as a Jobie-to-Bee because we believe that you will enter into the spirit of our endeavors and become faithful with us. Before being admitted to membership in our Jobie-to-Bee Hive, you will be required to answer certain questions. Please answer each question truthfully. You will place your right hand over your heart. Do you believe in God?"

**CANDIDATE(S):** I do

**H.Q.:** Do you believe in the Ten Commandments?

**CANDIDATE(S):** I do

**H.Q.:** Do you believe in the Lord's Prayer?

**CANDIDATE(S):** I do

**H.Q.:** Do you love the Flag of your Country?

**CANDIDATE(S):** I do

**H.Q.:** Do you promise to support the work of Job's Daughters?

**CANDIDATE(S):** I do

**H.Q.:** Do you promise to show love and respect for all worthy persons, especially our elders?

**CANDIDATE(S):** I do

**H.Q.:** You may lower your hand.

*The Honored Queen returns to the East, unescorted, after congratulating each inductee.*

**H.Q.:** “Guide and Marshal, will you please escort these new Jobie-to-Bee members to the East.”

*Guide & Marshal line up the new members in front of the dais in the East.*

*Jobie-to-Bee sashes are placed over the shoulders of each new member by the Guide and Marshal*

**H.Q.:** “These sashes are a symbol of your participation in Bethel No. \_\_\_\_’s Jobie-to-Bee Hive and should be worn with honor and pride. Show your appreciation by putting forth an effort to help further the purposes of the order. Friendships within Job’s Daughters can be truly meaningful by knowing what Job’s Daughters stands for and represents. You will find your own life enriched and the lives of those around you as you pledge your support to Job’s Daughters.”

*Guide and Marshal face the new Jobie-to-Bee West*

**H.Q.:** “Members and friends of Bethel No. \_\_\_\_, please help me in congratulating the new members of your Jobie-to-Bee Hive.” *Applause, led by the Honored Queen.*

**H.Q.:** “Guide and Marshal, you will conduct these new Jobie-to-Bee to seats within the Bethel room.”

Guide and Marshal escort the new Jobie-to-Bee to seats designated for them within the Bethel Room and then return, in the normal manner, to their seats, face East and are seated without a gavel.

**H.Q.:** “This concludes our Jobie-to-Bee Induction Ceremony.”

*(#) One gavel rap*

## **The Lord's Prayer**

Our Father which art in Heaven, hallowed be Thy name. Thy kingdom come, Thy will be done, in earth as it is in Heaven. Give us this day our daily bread, and forgive us our debts as we forgive our debtors. And lead us not into temptation, but deliver us from evil. For Thine is the kingdom and the power and the glory forever. Amen.

## **Mothers', Fathers' and Guardians' Prayer**

Our Father in Heaven, we adore Thee for thy loving Kindness and thank Thee for Thy many blessings. Bless, O Lord, we beseech Thee, our mothers, fathers and guardians. Help us to be more loving and obedient unto them day by day. Bless and protect, we pray Thee, the Master Masons who give us heritage. And when our life on earth is ended, may we gather in the Great Bethel on high. We ask in Thy name's sake. Amen.



# Jobie-to-Bee Hive Registration Form



**Bethel No. \_\_\_\_\_,**  
**Job's Daughters International**  
**\_\_\_\_\_, Illinois**

FULL Name: \_\_\_\_\_ Nickname: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: ( \_\_\_\_\_ ) \_\_\_\_\_ Grade In School: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

School attending: \_\_\_\_\_

Favorite Subject(s) In School: \_\_\_\_\_

Favorite color: \_\_\_\_\_ Favorite TV Show: \_\_\_\_\_

Hobbies: \_\_\_\_\_

Do You Belong To any other Groups? Yes No (circle one)

If Yes, What Group(s)?: \_\_\_\_\_

Father's name: \_\_\_\_\_

Father's Address: \_\_\_\_\_

Father's City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Father's Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Father's E-Mail Address: \_\_\_\_\_

Mother's name: \_\_\_\_\_

Mother's Address: \_\_\_\_\_

Mother's City, State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mother's Phone ( \_\_\_\_\_ ) \_\_\_\_\_ Mother's E-Mail Address: \_\_\_\_\_

Do you have a Masonic/Job's Daughters relationship? Yes No (circle one)

If Yes, Who?: \_\_\_\_\_

*My parents approve my joining the Jobie-to-Bee Program.*

Parent/Guardian Signature: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_